

# Bank Reconciliation Statements

Bank Reconciliation Statements

---

---

Why do we need Bank Reconciliation Statements?

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

Steps in preparing a Bank Reconciliation Statement

*STEP 1*

---

*STEP 2*

---

	(+/-)
Lodgements not yet credited	
Cheques not yet presented	

